**Applying form for**

**Danail Chirpansky ISTF 2020**

## **INFORMATION ABOUT THE INSTITUTE (Academy, School, etc.)**

|  |  |
| --- | --- |
| Full name of school in your native language |  |
| Official translation into English |  |
| Country, City |  |
| Tel/Fax |  |
| E-mail |  |
| Website of institute |  |
| Contact person\* |  |
| Position - contact person |  |
| Mobile - contact person |  |
| E-mail - contact person |  |

\*The contact person must be a person involved in the artistic creation of the performance (someone deeply familiar with the artistic and technical details and needs of the performance)

**INFORMATION ABOUT THE PARTICIPATING STUDENTS**

|  |  |
| --- | --- |
| Current academic year of students |  |
| Duration of the education course (program) |  |
| Head professor |  |

**INFORMATION ABOUT THE PERFORMANCE**

*This will be used for the official festival materials*

|  |  |
| --- | --- |
| Name of the performance in English |  |
| Full time of the performance (including interval) | minutes |
| Interval | minutes |
| Date of the opening night |  |
| Language of the performance \* |  |
| Subtitles in English\*\* |  |

\*The performance may be in your native language. English is not required, but it is obligatory to provide English subtitles.

\*\*An **obligatory** condition for the participation of the festival is to have subtitles in English, sent by e-mail **no later than March 31, 2020** (this excludes dance performances, theater without words, etc.)

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| --- | --- |
|  | Name (PLEASE SPECIFY IF STUDENT) |
| Writer/Author: |  |
| Director: |  |
| Set: |  |
| Costumes: |  |
| Lighting design: |  |
| Sound/Music: |  |
| Voice coach: |  |
| Movement/  Choreography: |  |

*You may add lines (persons) in the table*

|  |  |  |
| --- | --- | --- |
| Full name of the actor: | | Name of the character: |
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| 3 |  |  |
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**Synopsis of the performance**

*max 350 characters*

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**ORGANIZATIONAL REQUIREMENTS**

*Please fill in the information correctly, as it will be used for accommodation arrangements and for promotional materials.*

**Total number** of arriving persons: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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### **Participants covered by the Festival\***

\* The festival covers the costs of up to 10 people/participants (total) - creative and technical staff (accommodation and daily expenses). The transport from Sofia (airport, bus station) to the town of Stara Zagora and return is provided for the whole group.

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| --- | --- | --- | --- | --- | --- |
| Full name | | Please specify the position: Student, Teacher, Technical support, Other (Specify) | Sex | | Visa\* |
| M | F | Yes / No |
| 1 |  |  |  |  |  |
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*\*Please fill in YES, if a Bulgarian visa is needed for a group member.*

**Extra persons in the participating company**\*

\* Participants, whose costs (travel, accommodation, daily expenses) are NOT COVERED by the festival.

PLEASE NOTE: The festival organizers might help with the accommodation and/or food (booking rooms in the same hotel, providing some discounts and meal coupons etc. (without covering the expenses) for the extra persons

*You may add lines (persons) in the table*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full name | | Please specify the position: Student, Teacher, Technical support, Other (Specify) | Sex | | Visa\* |
| M | F | Yes / No |
| 1 |  |  |  |  |  |
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*\*Please fill in YES, if a Bulgarian visa is needed for a group member.*

## **TECHNICAL REQUIREMENTS**

*Please fill all technical requirements* ***in detail***

PLEASE NOTE that the festival could not guarantee to provide the necessary conditions and equipment for your performance, if technical details are not provided.

The festival will do everything it can to provide all necessary equipment for the performance and any adjustments should be made upon prior discussion between the festival and participating groups.

### **Time and people needed for the preparation of your performance**

### *If you do not plan to use some of these technical items in your production, please* ***cross them out.***

|  |  |
| --- | --- |
| Preparation of set: | min |
| Preparation of audio and lights: | min |
| Time needed for dress rehearsal:**\*** | min |
| Number of technicians needed onsite:  (stage, light and/or sound, please specify) **\*\*** |  |
| Number of required technicians FROM US:  (stage, light and/or sound, please specify) |  |
| Your person responsible for the subtitles (edit and run): (someone familiar with the performance)**\*\*\*** |  |

\*PLEASE NOTE: If you need additional **acting** rehearsals, we can provide you with a rehearsal room.

\*\*PLEASE NOTE: There will be technicians, staff and stage managers available on site, as arranged by the оrganizers;

\*\*\* PLEASE NOTE: Please provide **your own laptop** for the subtitles!

### **Stage, space and set requirements, props and materials**

*You may add additional lines to the tables*

* Please describe and attach technical sketch and photos of the sets (decorations, sets, props):

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* Please describe all necessary theatre equipment (dance floors, coverage, etc.):

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* **Are you going to work with some materials which could damage the theatre environment during the performance?** If so, please describe. (E.g. water, fire, smoke, paint, loose materials such as sand, larger quantities of torn paper, clay, straw, dust, leaves, large amounts of food...):

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* Details of any items that you cannot bring with you. Please send photos and specifications. We will gladly assist you with alternatives of elements and/or props at our venues, if available and arranged beforehand.

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### **Lights** *You may add additional lines to the tables*

* Please specify details about the lighting in your performance (number and types of circuits and fixtures, specific lights, positions, cable extensions etc.) You may also include drawings and/or sketches :

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* Light effects machines or smoke machines:

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### **Sound** *You may add additional lines to the tables*

* Please specify details about the sound system in your performance (player, console, channels, microphones, monitors, etc.) Add some specific details (multi-effects, etc.), if you think necessary:

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### **Projection\***

\*This is ONLY for the projection as a part of the performance (if any), not about the subtitles

* Please, specify details about the projection you use (player, projector machine, projection surface, distance, size and parameters of the picture etc., all significant details)

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### **Any additional information consider important\***

\*Please specify any other requirements you might have (if any)

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**IF YOU HAVE ANY QUESTIONS REGARDING THIS FORM DON’T HESITATE TO CONTACT US!**